Swinton Dental Centre Patient Policies:

Please read before registering with the practice.

- We have a zero tolerance policy, aggressive or rude behaviour towards any staff member, other patient or the public will not be tolerated and you will be removed from all services
- We are a busy practice, currently registering both private and NHS patients, we do not have time to reply to confirm receipt of this form, please be assured you will be added to the list, our current wait time for an appointment is 6-12 months, if you need to be seen sooner, you can see us privately or call NHS 111 for more assistance

For NHS Appointments:

- If you do not attend 2 appointments, you will be removed from NHS services. If you cancel on the day of or during your appointment time, this will be recorded as a failure to attend.
- If you fail to bring a child or vulnerable person to appointments, you may be subject to safeguarding referrals
- If you attend 10 minutes late, you might not be seen, this is up to the discretion of the clinician and practice team as you have not been able to respect their time
- If you do not attend an appointment in a set of appointments, your subsequent appointments will be cancelled

  If you cancel an appointment without 24 hours notice, this will be recorded as failure to attend. As a busy practice, we have plenty of other patients to see if you cannot attend.

For Private Appointments:

- A non-refundable deposit or full payment will be taken for these appointments
- By registering with the practice, you agree to our policies, you can see more on our website: swintondental.com

Title	
First Name	
Last Name	
Date of Birth	
Address & Postcode	
Mobile number	
Are you in any pain?	
Signature	
Today's Date	